



**CANTON ADMINISTRATION BUILDING  
1150 S. CANTON CENTER ROAD  
CANTON, MI 48188  
REGULAR BOARD MEETING  
AUGUST 10, 2021**

**To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Canton Township residents; the Canton Township Board of Trustees will also offer this meeting by video teleconference.**

**Individuals may attend the meeting in person or join the video teleconference by going to:**  
<https://us02web.zoom.us/j/82616548548>

Or One tap mobile:  
1-301-715-8592 (82616548548#) or 1-312-626-6799 (82616548548#)

Or Telephone:  
1-301-715-8592 or 1-312-626-6799

Webinar ID: 826 1654 8548

International numbers available: <https://us02web.zoom.us/u/kbAA8Z3AyE>

**6:00 P.M.:**

CALL TO ORDER

ROLL CALL: BORNINSKI, FOSTER, GANGULY, GRAHAM-HUDAK, SIEGRIST, SLAVENS,  
SNEIDEMAN

ADOPTION OF AGENDA

APPROVAL OF MINUTES: JULY 27 & 30, 2021

PUBLIC COMMENT

PAYMENT OF BILLS

**PRESENTATION:**

- 1) CAPITAL IMPROVEMENT PLAN

**CONSENT CALENDAR:**

- 1) CONSIDER SECOND READING OF AN AMENDMENT TO APPENDIX A – ZONING OF THE CODE OF ORDINANCES REGARDING ANDERSON REZONING (MSD)
- 2) CONSIDER APPROVAL FOR THE PURCHASE ORDER INCREASE TO MIRACLE RECREATION FOR PLAYGROUND EQUIPMENT (CLS)
- 3) CONSIDER WTUA ANNUAL BUDGET APPROVAL (SUPERVISOR)

**GENERAL CALENDAR:**

- 1) CONSIDER ENTERING INTO CONTRACTS WITH SUBDIVISION HOAS FOR THE 2022 & 2023 RESIDENTIAL ROAD MILLAGE PROGRAM (MSD)
- 2) REQUEST APPROVAL OF CISCO VOIP LICENSING & SUPPORT RENEWAL (FBD)
- 3) CONSIDER APPROVAL TO ACCEPT THE SHUTTERED VENUE OPERATORS GRANT (CLS)
- 4) CONSIDER APPROVAL OF CLERK'S REQUEST TO PURSUE CERTIFICATE IN ELECTION ADMINISTRATION FROM HUMPHREY SCHOOL OF PUBLIC AFFAIRS AT THE UNIVERSITY OF MINNESOTA (CLERK)
- 5) CONSIDER APPOINTMENTS TO CANTON CARES FUND ADVISORY COMMITTEE (SUPERVISOR)

OTHER  
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice. A complete copy of the Access to Public Meetings Policy is available at [www.canton-mi.org](http://www.canton-mi.org).

**Charter Township of Canton  
Board Proceedings – July 27, 2021**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, July 27, 2021 virtually. Supervisor Graham-Hudak called the meeting to order at 6:04 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, & Sneideman  
 All members stated their location is Canton Township with the exception of Borninski’s location is Massachusetts

Members Absent: Slavens

Staff Present: Director Smith, Director Trumbull, Director Baugh, Director Stoecklein, Deputy Director LeFever, Manager Serchak, Community Planner Sloan

**Adoption of Agenda:**

Motion by Siegrist, supported by Foster to adopt the agenda as presented. Motion carried unanimously by roll call vote by all members present.

**Approval of Minutes:**

Motion by Siegrist supported by Sneideman to approve the July 13, 2021 Board minutes as presented. Motion carried unanimously by roll call vote by all members present.

**Public Comment:** Public comment was held.

**Payment of Bills:**

Motion by Siegrist supported by Borninski to approve the payment of bills as presented. Motion carried unanimously by roll call vote by all members present.

<b>CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF July 27, 2021</b>		
101	GENERAL FUND	541,737.08
204	ROADS FUND	2,306.71
206	FIRE FUND	215,292.20
207	POLICE FUND	277,420.35
208	SUMMIT OPERATING (General)	36,911.06
219	STREET LIGHTING	20,880.61
230	CABLE TV FUND	10,082.55
246	TWP (COMMUNITY) IMPROVEMENT	9,475.00
248	DDA - CANTON	6,130.07
261	E-911 UTILITY	543.75

265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG	2,602.87
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	23,693.40
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	48,694.46
592	WATER & SEWER FUND	123,981.90
596	SOLID WASTE	2,083.53
661	FLEET	33,455.69
701	TRUST & AGENCY FUND	3,967.60
702	CUSTODIAL FUND	8,188.89
736	POST EMPLOYMENT BENEFITS	97,882.23
852	SPECIAL ASSESSMENT DEBT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE FUND	0.00
		0.00
<b>TOTAL - ALL FUNDS</b>		<b>1,465,329.95</b>

**Presentation:**

**1) 5 Year Roads Plan**

Presented by Director Smith and Engineering Services Manager Serchak

**Item C-1. Consider Awarding Contract and Approve Purchase Order for Project in Connection with the Capital Improvement Program**

Motion by Siegrist, supported by Borninski to approve the contract and approve a purchase order for the following project as identified in the Capital Improvement Plan:

- 1) Summit Community Center Flat Roof Replacement to Schena Roofing & Sheet Metal Co., Inc, 28299 Kehrig Dr., Chesterfield MI 48047 in the amount of \$784,424 to be paid out of CIP account #401-757.970\_0020
- 2) Fellows Creek Golf Course Clubhouse & Maintenance Buildings Roof Replacement to Schena Roofing & Sheet Metal Co., Inc, 28299 Kehrig Dr., Chesterfield MI 48047 in the amount of \$122,846 to be paid out of CIP account #401-772.970\_0020

Motion carried unanimously by roll call vote by all members present.

**Item C-2. Consider Resolution Affirming Approval of the Senior Alliance 2022 Annual Implementation Plan for Aging Services**

Motion by Siegrist, supported by Borninski to approve the attached resolution affirming approval of the Senior Alliance's 2022 Annual Implementation Plan.

**RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

**Affirming Approval of the Senior Alliance 2022 Annual Implementation Plan for Aging Services**

Whereas the Canton Board of Trustees in Canton, Wayne County, Michigan recognizes the role of The Senior Alliance as the designated Area Agency on Aging for Southern and Western Wayne County to be responsible for planning, developing, coordinating, monitoring, and managing a comprehensive organized service delivery system of services for older adults and caregivers;

Whereas the 34 communities of Southern and Western Wayne County, including Canton Township, comprises the Planning and Service Area to the agency's governing Body;

Whereas the Aging and Adult Services Agency require local Area Agencies on Aging to request approvals of their Annual Implementation Plan from their local governments;

Whereas the Senior Alliance has submitted the plan to Canton Township in accordance with federal and state laws;

Whereas the Senior Alliance has held a public hearing for client, caregiver, and service provider population feedback which contributed to the development of the Annual Implementation Plan for Fiscal Year (FY) 2022; now therefore be it

*Resolved*, that the Canton Board of Trustees does hereby approve The Senior Alliance Annual Implementation Plan for Fiscal Year 2022 as presented to Canton Township.

Motion carried unanimously by roll call vote by all member present.

**Item G-1. Consider First Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Anderson Rezoning**

Motion by Siegrist, supported by Borninski to Introduce, hold the first reading, and table the proposed rezoning amendment to Appendix A – Zoning of the Code of Ordinances, which proposes to rezone a 3.8-acre portion of parcel no. 024-99-0010-000 from RR, Rural Residential to R-1, Single Family Residential, which is described in the enclosed Proposed Parcels Survey dated April 2, 2021 as an area measuring 330 ft. by 495 ft. in the southeast corner of the subject parcel. Motion carried unanimously by roll call vote.

**Item G-2. Consider Approval of Site Plan and Condominium Ordinance Variances for Cherry Hill Preserve**

Motion by Siegrist, supported by Sneiderman to Approve the site plan to construct twelve (12) 2-unit attached residential buildings on parcel nos. 71-052-99-0042-000, 71-052-99-0044-001, and 71-052-99-0044-002, and approve variances from Section 82-124(4) and Section 82-124(6) of the Condominium Ordinance to permit the non-boulevard cul-de-sac road of Cherry Hill Preserve to

access 24 residential units, subject to all State, County, and Township requirements. Motion carried unanimously by roll call vote by roll call vote.

**Item G-3. Consider Havens Orthodontics Planned Development District Amendment #1**

Motion by Siegrist, supported by Borninski to approve the following resolution as presented.

**RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

**Approval of Planned Development District Amendment No. 1 for Havens Orthodontics**

Whereas, the Project Sponsor has requested approval of Amendment No. 1 to the Planned Development District for Havens Orthodontics, located at the southeast corner of Joy Rd. and Canton Center Rd.; and,

Whereas, the Planning Commission reviewed the Amended Planned Development Plan and Planned Development Agreement, and voted 8-0 to recommend approval of the request as it is consistent with the Planned Development of Havens Orthodontics and meets the design requirements of the Zoning Ordinance except where modifications are approved; now therefore be it

*Resolved*, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve Amendment No. 1 to the Havens Orthodontics Planned Development on tax parcel nos. 010-99-0013-000 (8770 Canter Center N) and 010-99-0014-000 (8758 Canton Center N), as provided in the Planned Development Agreement and plan documents, to allow two (2) multi-tenant grounds signs provided the signs are located at least 200 feet from the right-of-way intersection of Canton Center Rd. and Joy Rd., comply with the legibility requirements of Section 6A.25 of the Zoning Ordinance, and that each sign must not exceed 42 sq. ft. in area, 8 ft. in height, or 10 ft. in width.

**Item G-4. Consider Approval of a Special Land Use for a Group Child Care Home (Kamillia Bagley)**

Motion by Siegrist, supported by Borninski to approve the resolution as presented.

**RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

**Approval of the Special Land Use for a Group Child Care Home (Kamillia Bagley Day Care)**

Whereas, the Project Sponsor, Kamillia Bagley, has requested Special Land Use approval for a Group Child Care Home at 49090 Fifth Ave., located in the Central Park South Subdivision No. 1; and,

Whereas, the Planning Commission reviewed the request and applicable criteria and voted 8-0 to recommend approval of the Special Land Use, subject to the condition that the owner maintains all State licensing for the Group Child Care Home; now therefore be it;

*Resolved*, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Special Land Use request for a Group Day Care Home for Kamillia Bagley at 49090 Fifth Ave. on tax parcel no. 115-02-0053-000, subject to the condition that the owner maintains all State licensing for the Group Child Care Home.

Motion carried unanimously by roll call vote by all members present

**Item G-5. Consider Approval of The Meadows of Cherry Hill Final Site Plan**

Motion by Siegrist, supported by Borninski to approve the following resolution as presented.

**RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

**Approval of the Final Site Plan for The Meadows of Cherry Hill**

Whereas, the Project Sponsor has requested approval of the Final Site Plan for The Meadows of Cherry Hill on property located on the west side of Ridge Road between Saltz Road and the ITC corridor; and,

Whereas, the Planning Commission reviewed the Final Site Plan for The Meadows of Cherry Hill, and voted 8-0 to recommend approval of the request, as it meets the design requirements of the Zoning Ordinance and Condominium Ordinance, and is consistent with the Planned Development Agreement for The Meadows of Cherry Hill; now therefore be it;

*Resolved*, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Final Site Plan for The Meadows of Cherry Hill on tax parcel nos. 072-99-0005-704 and 072-99-0009-002, as proposed in the plan documents, subject to all applicable State, County, and Township requirements.

Motion carried unanimously by roll call vote, by all members present.

**Item G-6. Consider Two Contracts; One to Bidigare Contractors, Inc. and the Other to Fishbeck for the 2021 Water Main Capital Improvement Project and Approve a Budget Amendment**

Motion by Siegrist, supported by Foster to approve the following budget amendment; and further award contracts as presented in the amount totaling \$1,700,000 to Bidigare Contractors, Inc. and \$60,420 to Fishbeck for the 2021 Water Main Capital Improvement Projects; and further authorize the Township Supervisor or Clerk to sign the contracts on behalf of the Charter Township of Canton.

Increase Revenue

592-000.695 Fund Balance Appropriation \$2,000,000

Increase Expenditure

592-536.970\_0050 Capital Outlay Infrastructure \$2,000,000

Motion carried unanimously by roll call vote by all members present.

**Item G-7. Consider Approval of the Purchase of a CAT 313GC Excavator**

Motion by Siegrist, supported by Borninski to award a purchase order contract to Michigan CAT for an amount not-to-exceed \$142,626.53 for the purchase of a new 2021 CAT 313GC excavator.

Motion carried unanimously by roll call vote by all members present.

**Item G-8. Consider Approval of the Purchase of a CAT GP25N5 LP FORKLIFT**

Motion by Siegrist, supported by Sneideman to award a purchase order contract to FRAZA for an amount not-to-exceed \$30,742.91 for the purchase of a new 2021 CAT GP25N5 forklift. Motion carried unanimously by roll call vote by all members present.

**Item G-9. Consider Approval to Extend Agreement with Nankin Transit Commission and Approval of the Municipal Credit Agreement with Suburban Mobility Authority for Regional Transportation (SMART)**

Motion by Siegrist, supported by Sneideman to approve the auto-renewal contract agreement and letter of acceptance with Nankin Transit Commission for an additional 3 years. Motion carried unanimously by roll call vote by all members present.

Motion by Siegrist, supported by Borninski to approve the 2021-2022 Municipal Credit Contract between SMART and the Charter Township of Canton for \$88,692 and to authorize the Township Supervisor to sign the contract on behalf of the Township. Motion carried unanimously by roll call vote by all members present.

**Item G-10. Consider Approval Board Policy TB: 01 Canton Township Standards of Appearance Board Approved and Repealing Human Resources Policy HR:02 Standards of Appearance**

Motion by Siegrist, supported by Borninski to repeal existing HR 02 Generic Standards of Appearance Policy, and to adopt the recommended new policy TB 01, and further move toward identifying all Board Approved Policies and categorizing them separate from administrative policies for the future. Motion carried unanimously by roll call vote by all members present.

**Item G-11. Consider Approval for Deputy Supervisor Position**

Motion by Sneideman, supported by Siegrist to approve the position of Deputy Supervisor, and authorize the Township Supervisor to negotiate the starting salary within the approved budget. And, further move to approve the following budget amendment based on the estimation provided by Novak/Raftelis for the salary and fringe benefits for this position, prorated for the remainder of 2021:



Increase Expenditures:

101-171.703_0010	Salaries and Wages Full-Time	\$60,000
101-171.724_xxxx	Fringe Benefits – Various	\$33,000

Increase Revenue:

101-000.695 Fund Balance Apropriation\$93,000

Motion carried unanimously by roll call vote by all members present.

Additional Public comment was held.

**Adjourn:** Motion by Siegrist, supported by Sneideman to adjourn the meeting at 8:31 p.m.  
Motion carried unanimously by roll call vote by all members present.

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Michael A. Siegrist, Clerk

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Anne Marie Graham-Hudak, Supervisor

**Charter Township of Canton  
Board Proceedings – July 30, 2021**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Friday, July 30, 2021 virtually. Supervisor Graham-Hudak called the meeting to order at 2:01 p.m.

Members Present: Borninski (Cambridge Massachusetts), Foster (Canton Township), Ganguly (Canton Township), Graham-Hudak (Canton Township), Siegrist (Arenac County), Slavens (Canton Township), Sneiderman (Bay City)  
Members Absent: None  
Staff Present: Corporation Counsel Kolb, Township Operations Coordinator Houghesdon

**Adoption of Agenda:**

Motion by Siegrist, supported by Foster to adopt the agenda as presented. Motion carried unanimously by roll call vote.

Graham-Hudak promoted Township Operations Coordinator Houghesdon to panelist.

**Item 1. Closed Session to Discuss Confidential Legal Opinion**

Motion by Borninski, supported by Siegrist to move to closed session at 14:03p.m. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Sneiderman to move to open session at 14:36p.m. Motion carried unanimously by roll call vote.

**Public Comment:**

Public comment was held.

**Adjourn:** Motion by Siegrist, supported by Borninski to adjourn the meeting at 2:37 p.m. Motion carried unanimously by roll call vote.

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Michael A. Siegrist, Clerk

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Anne Marie Graham-Hudak, Supervisor

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: August 10, 2021**

**AGENDA ITEM #C-1**

**ITEM: Consider Second Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Anderson Rezoning**

**PRESENTER:** Jade Smith, Municipal Services Director

**INDIVIDUALS IN ATTENDANCE:** Paul and Rita Anderson

**EXECUTIVE SUMMARY:** The applicants propose to rezone a portion of their parcel at 49650 Warren Road, located on the north side of Warren Rd., west of Ridge Rd., from RR, Rural Residential to R-1, Single Family Residential. Specifically, the applicants propose to rezone a portion of southeast corner of their parcel, which measures 330 ft. by 495 ft. (3.8 acres) and is described in the Proposed Parcels Survey dated April 2, 2021. The applicants propose to retain the RR zoning on the west and north portions of the parcel, which includes their home and accessory structures.

**BACKGROUND AND ANALYSIS:**

**Location:** North side of Warren Rd., west of Ridge Rd.

**Existing Zoning:** RR, Rural Residential

**Net Acres:** Approximately 10.01 acres: Approximately 6.26 acres on the west and north sides proposed to remain as RR zoning, and approximately 3.8 acres in the southeast corner that is proposed to be rezoned ton R-1.

**Existing Land Use(s):** Single-family residential

**Surrounding Zoning and Land Uses:**

**North** – R-1, Single Family Residential and PDD; Arbor Glen site condominium (single-family detached residences)

**South** – R-1, Single Family Residential and PDD; Westchester site condominium (single-family detached residences)

**East** – R-1, Single Family Residential and PDD; Arbor Glen site condominium (single-family detached residences)

**West** – R-1, Single Family Residential and PDD; Hampton Ridge South site condominium (single-family detached residences)

**Surrounding Comprehensive Plan Future Land Use Map Classifications:**

**North** – Very Low Density Residential (1 dwelling unit per acre)

**South** – Very Low Density Residential (1 dwelling unit per acre)

**East** – Very Low Density Residential (1 dwelling unit per acre)

**West** – Very Low Density Residential (1 dwelling unit per acre)

**Description of Area Proposed to be Rezoned:** The applicants propose to rezone a portion of southeast corner of their parcel, which measures 330 ft. by 495 ft. (3.8 acres) and is described in the Proposed Parcels Survey dated April 2, 2021. The applicants propose to retain the RR zoning on the west and north portions of the parcel, which includes their home and accessory structures. The applicants have indicated that the current RR zoning allows for uses not permitted in the R-1 district (for example, keeping of horses as a Special Land Use), and the applicants would like to retain the RR zoning for a 6.26-acre portion of the parcel that contains their home and accessory structures so that they have the option to seek approval of uses allowed in the RR district in the future.

The 3.8-acre portion of the parcel in the southeast corner that is proposed to be rezoned to R-1 is illustrated in the enclosed Proposed Parcels Survey dated April 2, 2021. While 2 additional parcels are illustrated for future division, the final parcel configuration will be determined at the time of land division application review if the rezoning is approved. These 2 parcels illustrated in the southeast corner do not extend northward to the north boundary of the current parcel because the R-1 district does not allow a parcel to be more than 3 times its width. Therefore, if the proposed parcels are 165 feet wide, then the maximum depth is 495 feet. To extend the depth of the 2 proposed parcels all the way to the north parcel line, both parcels would have to be widened to a point that would require the removal of the sport court on the applicant's property. The applicants want to retain their sports court and also have a large side yard setback distance from the east side of their home. While the proposed lot configuration is unusual, especially in the northeast corner, the lot configuration is designed to comply with all of the requirements of both the RR and R-1 zoning district.

**Review Considerations:** Section 27.06(D)(4) of the Zoning Ordinance consists of 10 standards of review to be considered prior to action. Based on our review of the application materials, the Comprehensive Plan, and the site area, we find that the application meets each of the 10 rezoning standards of review as follows:

- (1) The proposed amendment will be in accordance with the basic intent and purpose of the Zoning Ordinance, as the amendment is consistent with the Comprehensive Plan whose policies the Zoning Ordinance is intended to implement.
- (2) The proposed amendment is consistent with the Comprehensive Plan of the Township. The Future Land Use Map of the Comprehensive Plan designates the subject property as Very Low Density Residential, which recommends a density of 1 dwelling unit per acre. The maximum density of the proposed R-1 district is 1 dwelling unit per acre.
- (3) Conditions have changed since the Zoning Ordinance was adopted, as the owners of the subject parcel desire to divide their parcel and sell one or more of the resulting parcels. The demand for single-family residential use has increased in the surrounding area, as evidenced by the ongoing development of Arbor Glen to the north and east.
- (4) The amendment will correct an inequitable situation created by the Zoning Ordinance rather than grant special privileges because the Comprehensive Plan recommends a zoning of 1 unit per acre and the subject parcel is surrounded by the R-1 district.

- (5) The amendment will not result in exclusionary zoning, as the amendment is a result of an application by the owner of the subject property, and the subject parcel is surrounded by the R-1 district.
- (6) The amendment will not set an inappropriate precedent, as it is consistent with the Comprehensive Plan policies and Future Land Use Map, and the subject parcel is surrounded by the R-1 district.
- (7) The proposed rezoning is consistent with the existing land uses of surrounding property. All existing surrounding land uses are detached single-family residential uses.
- (8) If the proposed rezoning is approved, it appears that all of the requirements of the proposed zoning classification can be complied with on the subject parcel for both the RR district portion and the R-1 district portion. The changed areas of the RR portion of the site will comply with the standards of the RR district for minimum lot area (5 acres) and minimum side yard setback (25 feet). The proposed R-1 portions of the site will comply with the standards of the R-1 district for minimum lot area (1 acre), minimum lot width (150 ft.), and maximum lot depth-to-lot width ratio (3 times). However, specific development requirements will be addressed at the time of land division review and plot plan review.
- (9) The proposed zoning, R-1, Single Family Residential, is consistent with the trends in land development in the general vicinity of the subject property, as the subject parcel is surrounded by the R-1 zoning district which are all single-family residential developments.
- (10) The subject property will be serviced by an adequate road system (Warren Road, which is paved in this area), and water and sanitary sewer service is available in the area. The Comprehensive Plan, which recommends a density of 1 unit per acre, recognizes a synchronous relationship between the Township's Sanitary Sewer Master Plan and the Comprehensive Plan. Therefore, there is expected capacity in the water and sewer systems to serve the subject property.

- **Community Planner's Recommendation:** Approval.

- **Planning Commission Recommendation:** At its meeting on July 12, 2021, the Planning Commission voted 8-0 to recommend approval of the request to rezone a 3.8-acre portion of parcel no. 024-99-0010-000 from RR, Rural Residential to R-1, Single Family Residential, which is described in the enclosed Proposed Parcels Survey dated April 2, 2021 as an area measuring 330 ft. by 495 ft. in the southeast corner of the subject parcel. The Planning Commission held a public hearing, with one public comment objecting to the rezoning and one public comment not objecting to the rezoning.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Remove consideration of the proposed amendment from the table and approve the proposed rezoning amendment to Appendix A – Zoning of the Code of Ordinances, which proposes to rezone a 3.8-acre portion of parcel no. 024-99-0010-000 from RR, Rural Residential to R-1, Single Family Residential, which is described in the enclosed Proposed Parcels Survey dated April 2, 2021 as an area measuring 330 ft. by 495 ft. in the southeast corner of the subject parcel.

**BUDGET IMPLICATION & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:** Approval

**ENGINEERING SERVICES DIVISION'S RECOMMENDATION:** N/A

**FIRE MARSHAL'S RECOMMENDATION:** N/A

**BUILDING OFFICIAL'S RECOMMENDATION:** N/A

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** N/A

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL MOTIONS:**

1. I move to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance, which rezones a 3.8-acre portion of parcel no. 024-99-0010-000 from RR, Rural Residential to R-1, Single Family Residential, which is described in the enclosed Proposed Parcels Survey dated April 2, 2021 as an area measuring 330 ft. by 495 ft. in the southeast corner of the subject parcel.
2. Further, I move to adopt and publish the second reading of the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones a 3.8-acre portion of parcel no. 024-99-0010-000 from RR, Rural Residential to R-1, Single Family Residential, which is described in the enclosed Proposed Parcels Survey dated April 2, 2021 as an area measuring 330 ft. by 495 ft. in the southeast corner of the subject parcel.

**ATTACHMENTS:**

1. Draft Ordinance
2. Map

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** August 10, 2021

**AGENDA ITEM # C-2**

<b>ITEM: Consider Approval for the Purchase Order Increase to Miracle Recreation for Playground Equipment</b>
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**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** Canton Leisure Services Parks is recommending to increase Purchase Order #2021-00000725 to Miracle Recreation Equipment Company in the amount of \$4,599 to cover additional expenses for structural issues of playground equipment (Attachment A.)

**BACKGROUND:**

At the January 26, 2021 Board Meeting, the Board of Trustees approved RBA item #G-7 for the blanket purchase order to Miracle Recreation of Michigan in the amount of \$11,000. Miracle Recreation is a contractor who provides playground equipment to all of Canton's Parks. While updating and replacing various playground equipment through the CIP, it was determined that some of the areas had significant structural issues that would need to be repaired before the construction could continue creating additional expenses then what was budgeted.

An invoice from Miracle Recreation Equipment is attached in the amount of \$3,599 (Attachment A.) An additional \$1000 is also being requested for additional contingencies totaling \$4,599.

**STRATEGIC PLAN/GOALS:** Quality Infrastructure

**ACTION REQUESTED:** Authorize a purchase order increase in the amount of \$4,599 for the playground repairs to Miracle Recreation Equipment Company, P.O. Box 734154, Dallas, TX 75373.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds are available in 101-752-50.930\_0070 Parks Maintenance and Repair Grounds

**IMPLEMENTATION PLAN:** Upon Board approval, an increase to PO #2021-00000725 will be approved for playground repairs in the total amount of \$4,599.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to approve an increase to PO #2021-00000725 in the amount of \$4,599 for the playground repairs to Miracle Recreation Equipment Company, P.O. Box 734154, Dallas, TX 75373 to be paid from Account #101-752-50.930\_0070 Parks Maintenance and Repair Grounds

**ATTACHMENT:**

Attachment A: Invoice

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** August 10, 2021

**AGENDA ITEM # C-3**

**ITEM:** Consider WTUA Annual Budget Approval

**PRESENTER:** Anne Marie Graham-Hudak, Supervisor

**INDIVIDUALS IN ATTENDANCE:** None anticipated

**EXECUTIVE SUMMARY:** According to Section 7.5 of the Western Townships Utilities Authority (WTUA) Finance and Service Agreement with the Charter Townships of Canton, Northville, and Plymouth, WTUA shall annually submit a budget to each of the Townships for its approval in August of each year.

**BACKGROUND INFORMATION:**

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Approve WTUA's 2021/22 budget.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** WTUA costs assigned to Canton have been incorporated into our 2021 and 2022 budgets.

**IMPLEMENTATION PLAN:** Supervisor's office will advise WTUA of the Board's action.

**DIRECTOR'S RECOMMENDATION:** N/A

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to approve the attached resolution affirming approval of WTUA's proposed budget for the fiscal year ending September 30, 2022.

**ATTACHMENTS:**

1. Resolution
2. WTUA 2021-2022 Budget
3. WTUA Asset Management & Capital Improvement Plan Summary
4. WTUA Asset Management & Capital Improvement Plan Funding Requirements



**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: August 10, 2021**

**AGENDA ITEM #G-1**

**ITEM: Consider Entering into Contracts with Home Owner Groups for the 2022 and 2023 Residential Road Millage Program**

**PRESENTER:** Jade Smith, Municipal Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** Canton began the residential matching program in 2020 via funding from the approved road millage. Engineering Services is now developing the program for 2022 and 2023. As described in the road millage presentation, 30% of the millage funding will go towards residential programs, which is approximately \$1.6M per year. Thirty-eight applications were received in June and July of 2021. From these applications and the known budget, Municipal Services has developed a list of projects that can be completed within the 2022 and 2023 construction season.

**BACKGROUND:** In 2018 a 1.45-mill road funding millage was approved by the voters. In June 2021 the Township solicited formal applications for future projects, accompanied by checks for the required matching funds, from Home Owner Associations (HOA) and other interested groups. As of July 31<sup>st</sup>, the Township has received 38 applications and checks from various home owner groups who wish to participate in the residential matching program. The Township committed to fund these projects for 2022 and 2023 based on the order in which the applications were received. The details of the submittals, breakdown of budgets and proposed lists are and provided in the attached memo.

**STRATEGIC PLAN/GOALS:** Quality Infrastructure: - Continue Canton Roads Program including intersection improvement

**ACTION REQUESTED:** Consider authorizing the Township to enter into contracts with these 31 subdivisions and groups who submitted applications, and establish budgets for each of these projects under a maximum, not-to-exceed budgets of \$1,351,750 for 2022 and \$1,392,500 for 2023. Project costs will be allocated to each project from the home owner groups funds and the millage funds.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The initial scope of work for each project will be developed with each group by meeting with in-house engineering staff. Once the projects have been developed, detailed engineering and consulting costs will be authorized for Spalding DeDecker to finish the design, complete permitting, and act as our Engineer of Record for each project. As each project is developed, engineering and construction costs will be tracked for each subdivision. The scopes of work that are developed will have an upper limit of expenditures which cannot be exceeded.

**IMPLEMENTATION PLAN:** Upon Board approval, Engineering Services will commence meetings between the Township and the applicants.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to approve Canton Township to enter into contracts with the following subdivisions for the 2022 and 2023 residential matching program:

2022 List

Cobblestone Ridge

Sierra Heights

Buckingham Place

Willow Creek

Stonegate-Oakvale

Glengarry Village #1

Huntington Place #2

Kimberly Meadows

Fox Run

Savannah Pointe

Parkview Estates Phase 2

Sunflower Village

Fairways West

Pickwick Village

2023 List

Stonegate /Oakvale (Proctor Road) App. 2

Glengarry Village #1 App. 2

Windsor Park Sub

Nowland Estates

Brookside Village (5)

Northpointe

Stratford Park

Franklin Palmer Estates

River Park Subdivision

Pinewood Subdivision

Mayfair Village

Wilshire Estates

Glengarry (Phase 3)

Century Farms

Willow Homes Association

Kirkway Subdivision

Central Park (Phase 1)

## **ATTACHMENTS**

1. Memorandum, Recommended Residential Program List, 2022 and 2023

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** August 10, 2021

**AGENDA ITEM #G-2**

**ITEM: Request approval of Cisco VoIP Licensing & Support Renewal**

**PRESENTER:** Wendy Trumbull, Director of Finance and Budget

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** The Township's phone system was upgraded in 2018. The Township must renew its licensing with Cisco in order to maintain technical support and access to software upgrades. In addition to the support, Cisco has changed its licensing model from perpetual per phone to a per user based subscription. The Township's current support expires in August 2021. Renewal of this service is critical to provide uninterrupted access to Cisco technical support for the upcoming three (3) years.

**BACKGROUND:** In 2018, the Township upgraded its internal phone system to a Cisco VoIP solution. Cisco was the only vendor which met the stringent requirements for Public Safety to remain CJIS compliant while converting to a VoIP solution.

The Township purchase of this Cisco licensing through CDW Government is derived from a pricing agreement between the State of Michigan and CDW Government. Being permitted to continue purchasing from CDW Government (which provided, installed, and currently supports the Township's phone system) will streamline the purchase and re-licensing efforts with Cisco.

The three (3) year cost to renew is \$51,375.60. IT Services is asking for an additional 5% (\$2,569) to cover the costs of reconfiguring the phone system to accept the new Cisco licensing model. Additionally, there is a component not being renewed, which provides a costs savings of \$10,128. This equates to a net savings of \$7,559. The 5% excess will cover the configuration costs for applying the new licensing and the decommissioning of the component no longer utilized.

**STRATEGIC PLAN/GOALS:** To provide cost effective, high quality telephone services/infrastructure & support to all Township Divisions as well as Township residents.

**ACTION REQUESTED:** To permit IT Services to renew the existing Cisco VoIP licensing and support services with CDW Government. A purchase order in the amount of \$53,950 will be created to CDWg to facilitate the purchase and required configuration work.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** An adequate level of funding exists and was budgeted for in the 2021 Professional and Contractual Services of the IT Services 101-228.801\_0050 account.

**IMPLEMENTATION PLAN:** Information Technology Services will handle all purchases. For those services where deployment may interrupt operations, detailed plans will be communicated to the organization ahead of time.

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to approve the renewal of Cisco VoIP Telephone system licensing which provides the Township's telephone system in an amount not to exceed \$53,950.

**ATTACHMENTS:** CANTON TOWNSHIP MI Calling CSO 7-7-21.pdf

**#G-3CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: August 10, 2021**

**AGENDA ITEM#G-3**

**ITEM: Consider Approval to Accept the Shuttered Venue Operators Grant**

**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:**

In early 2021, Canton Leisure Services, with the help of the Finance Department, applied to the U.S. Small Business Administration's Office of Disaster Assistance for the Shuttered Venue Operators Grant (SVOG.) In July, Canton was notified that it was eligible to receive \$187,512.26 in grant funding. Leisure Services is recommending to use the non-match grant award towards offsetting costs of staff wages/fringes, utilities and contracted services for shows at the Village Theater.

**BACKGROUND INFORMATION:**

The Shuttered Venue Operators Grant (SVOG) program was established by the Economic Aid to Hard-Hit Small Businesses, Nonprofits, and Venues Act, and amended by the American Rescue Plan Act. The program, administered by the U.S. Small Business Administration's Office of Disaster Assistance, provided eligible applicants the opportunity to qualify for grants equal to 45% of their grossed earned revenue in the year prior to the COVID-19 disaster. Throughout the United States and the World, performance venues took a significant hit, thus leaving performers, artists, and crews without work. The goal of the program was to provide funding resources to allow performing arts venues support to get workers back to doing what they do best, taking to the stage through music, acting, comedy and other artistic forms.

**STRATEGIC PLAN/GOALS:** Financial Stability

**ACTION REQUESTED:** Approve to amend the budget and accept the Shuttered Venue Operators Grant

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

Amend the budget as follows:

Increase in Revenue 101-761-50.501_0009	Federal Grants- COVID 19	\$187,512
Decrease in Revenue 101-000.695	Fund Balance Appropriation	\$187,512

**IMPLEMENTATION PLAN:**

If approved, Leisure Services will implement the grant

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

1) I move to amend the budget as follows:

Increase in Revenue		
101-761-50.501_0009	Federal Grants- COVID 19	\$187,512
Decrease in Revenue		
101-000.695	Fund Balance Appropriation	\$187,512

2) I further move to accept the Shuttered Venue Operations Grant in the amount of \$187,512.26 to be used toward covering costs of staff wages/fringes, utilities and deposits on shows for the upcoming season at the Village Theater. !

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** August 3, 2021

**AGENDA ITEM # G-4**

<p><b>ITEM:</b> Consider Approval of Clerk’s Request to Pursue Certificate in Election Administration from Humphrey School of Public Affairs at the University of Minnesota</p>
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**PRESENTER:** Michael Siegrist

**INDIVIDUALS IN ATTENDANCE:** None

**EXECUTIVE SUMMARY:** After the 2020 election, it is clear that America’s election system faces an urgent need for professionals who are well trained in the latest technology and techniques in the field and well-versed in the legal and policy challenges facing our voting system. The Humphrey School of Public Affairs at the University of Minnesota responded to this widespread need with a pioneering online program to prepare professionals in election administration. Cost of the Program is \$11,688. The Clerk has determined it is in the best interest of furthering the board goals of a welcoming community and quality infrastructure, as elections are considered critical infrastructure by the Department of Homeland Security, to use existing budgeted funds to pursue the Certificate in Election Administration. The Clerk was notified of acceptance into the post-graduate program on July 27, 2021.

**BACKGROUND INFORMATION:** This first-of-its-kind program in the U.S. is in direct response to the 2014 Presidential Commission on Election Administration report, which urged universities to integrate election administration into their curriculum in a concerted effort to expand professional expertise in the field. The Certificate in Election Administration program is presented in an online format that allows students to continue with their current employment with no disruption. Instructors include the leading industry professionals like the Director of Elections for the Colorado Department of State, partner at The Election Group, the Executive Director of Future of California Elections, a Senior Advisor to the Elections program at the Democracy Fund, the Director of the Center for Civic Design. Course work includes, Survey of Election Administration, Elections and the Law, Strategic Management of Election Administration, Voter Outreach and Participation and Data Analysis for Election Administration.

**STRATEGIC PLAN/GOALS:** To enhance the Board’s goals of providing a welcoming community and quality infrastructure to its residents.



**ACTION REQUESTED:** approve the Clerk's request to pursue the Certificate in Election Administration from the Humphrey School of Public Affairs at the University of Minnesota and authorize the expenditure of up to \$12,000 in accordance with tuition rates and billing schedule.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The total cost of the program over the two years totals approximately \$12,000. This amount due for 2021 can be absorbed within the current budget, and the remainder will be requested in the 2022 and 2023 budgets accordingly.

**IMPLEMENTATION PLAN:** Once approved, the Clerk will enroll in the program for the upcoming fall semester.

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approve

**SUPERVISOR'S RECOMMENDATION:**

**MODEL RESOLUTION:** I move to approve the Clerk's request to pursue the Certificate in Election Administration from the Humphrey School of Public Affairs at the University of Minnesota and authorize the total expenditure of up to \$12,000 over a two-year period in accordance with tuition rates and billing schedule.

**ATTACHMENTS:**

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: August 10, 2021**

**AGENDA ITEM # G-5**

<b>ITEM: CONSIDER APPOINTMENTS TO CANTON CARES ADVISORY COMMITTEE</b>
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**PRESENTER:** Anne Marie Graham Hudak, Township Supervisor

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY:** There are currently three vacancies on the Canton Cares Fund Advisory Committee. The vacancies were promoted on social media and in the May Focus newsletter. We received eight applications, seven of which responded to our email on scheduling an interview. Six applicants showed up to their interviews. Three individuals were chosen unanimously by the interviewing committee:

1. Akil Kapuswala
2. Joyce Jones
3. Carole Allard

The bylaws allow for up to seven individuals on the committee, and the current board would like to have all seven spots filled to have as much input as possible. The by-laws of this fund state that all appointments and reappointments are made by the Board of Trustees, except in the case of an individual vacating their term before the expiration date. Each of these individuals would serve a three-year term.

**BACKGROUND INFORMATION:** Canton Township sponsors a number of events throughout the year benefitting seniors, veterans, youths, the handicapped, and Township employees; however, the Township is limited in the financial contributions it can make. Generous business and individuals have always contributed their time, money and goods; however, donations to the Township are not tax deductible for the donor. As a way to encourage more donations, a fund was created that accepts tax deductible donations to help defray the costs of various Township-sponsored programs. The fund is known as the Canton Cares Fund, and is managed by an Advisory Committee made up of Township residents and business owners.

The Canton Cares Fund Advisory Committee currently consists of four individuals:

- Laura Mortier – Term Expiration 11/17/22
- Tammy Brown – Term Expiration 11/17/22
- Tammy Haggerty – Term Expiration 11/17/23
- Kristina Wilson – Term Expiration 11/17/23

To fill the spots on the committee and also have an odd number of committee members for voting purposes, the boards and commissions interview committee is recommending Akil Kapuswala, Joyce Jones and Carole Allard to each serve a three-year term.

**STRATEGIC PLAN/GOALS:** Welcoming Community – provide unique experiences for our diverse community to engage and learn with one another.

**ACTION REQUESTED:** Appoint three members to the Canton Cares Advisory Committee

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None.

**IMPLEMENTATION PLAN:** If approved, the Supervisor’s office will notify Akil, Joyce and Carole of their appointments.

**DIRECTOR’S RECOMMENDATION:** NA

**FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION:** NA

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to appoint Akil Kapuswala, Joyce Jones and Carole Allard to the Canton Cares Advisory Committee for a three-year term to expire on 8/10/24.

**ATTACHMENTS:**

1. Canton Cares Fund bylaws
2. Akil Kapuswala bio
3. Joyce Jones bio
4. Carole Allard bio