



**CANTON ADMINISTRATION BUILDING  
1150 S. CANTON CENTER ROAD  
CANTON, MI 48188  
REGULAR BOARD MEETING  
SEPTEMBER 24, 2019**

**7:00 P.M.:**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &  
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: SEPTEMBER 10 & 17, 2019

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

**LEGISLATIVE UPDATE – SENATOR DAYNA POLEHANKI**

**PUBLIC HEARING:**

- 1) PUBLIC HEARING AND APPROVAL OF MILLAGE RATES FOR DECEMBER 1, 2019 TAX LEVY

**CONSENT CALENDAR:**

- 1) CONSIDER IMPLEMENTATION OF THE ADA TRANSITION PLAN (HR)

**GENERAL CALENDAR:**

- 1) CONSIDER APPROVAL OF THE FORD-CANTON CENTER OFFICE BUILDING SITE PLAN (MSD)
- 2) CONSIDER APPROVAL OF THE GRANDVIEW-SOUTH PLANNED DEVELOPMENT DISTRICT AMENDMENT (AMENDMENT TO GRANDVIEW ESTATES PLANNED DEVELOPMENT DISTRICT) AND PRELIMINARY SITE PLAN (MSD)
- 3) CONSIDER APPROVAL FOR LIBERTY FEST 5-YEAR CONTRACT FOR SOUND AND LIGHTS (CLS)
- 4) CONSIDER WAIVING THE BIDDING PROCESS AND APPROVE THE PURCHASE OF (20) BODY ARMOR VESTS (PSD)
- 5) CONSIDER APPROVING THE PURCHASE OF ONE FIRE EXTINGUISHER TRAINING SYSTEM (PSD)

- 6) CONSIDER WAIVING THE BIDDING PROCESS AND APPROVE THE PURCHASE OF MCGRATH VIDEO LARYNGOSCOPES AND BLADES (PSD)
- 7) CONSIDER WAIVING THE BIDDING PROCESS AND APPROVE THE PURCHASE OF ONE ZOLL HEART MONITOR/DEFIBRILLATOR (PSD)

ADDITIONAL PUBLIC COMMENT  
OTHER

**CLOSED SESSION TO DISCUSS CONFIDENTIAL LEGAL OPINION AND UPDATE ON FIRE UNION NEGOTIATIONS**

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton Board  
Proceedings – September 10, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, September 10, 2019 at 1150 Canton Center S. Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams  
 Members Absent: None  
 Staff Present: Director – Public Safety – Meier, Deputy Director – Fire – Stoecklein  
 Director Trumbull, Director Smith

**Adoption of Agenda**

Motion by Siegrist supported by Anthony to adopt the agenda as presented. Motion unanimously approved.

**Approval of Minutes**

Motion by Siegrist supported by Foster to approve the proposed August 27, 2019 minutes. Motion unanimously approved.

Public comment was held.

**Payment of the Bills:**

Motion by Slavens, supported by Foster to approve payment of the bills as presented. Motion unanimously approved.

<b>CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF September 10, 2019</b>		
101	GENERAL FUND	546,064.60
204	ROADS FUND	223,719.45
206	FIRE FUND	145,637.69
207	POLICE FUND	199,886.61
208	SUMMIT OPERATING (General)	65,819.12
219	STREET LIGHTING	0.00
230	CABLE TV FUND	5,380.79
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	12,218.95
248	DDA - CANTON	37,069.95
261	E-911 UTILITY	459.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	45,527.39
274	CDBG	70,465.00
275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00

401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	45,223.44
592	WATER & SEWER FUND	1,027,467.37
596	SOLID WASTE	340,559.91
661	FLEET	23,379.31
701	TRUST & AGENCY FUND	1,654.45
702	CONSTRUCTION ESCROW	17,964.23
736	POST EMPLOYMENT BENEFITS	41,257.74
852	SPECIAL ASSESSMENT DEBT	0.00
<b>TOTAL - ALL FUNDS</b>		<b>2,849,755.00</b>

**Consent Calendar:**

**Item C-1. Consider approval of second reading of an Amendment to Appendix A – Zoning of the Code of Ordinances for the Redwood/Marketplace of American Conditional Rezoning.**

Motion by Siegrist, supported by Anthony to remove from the table and hold the second reading of the proposed conditional rezoning amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance; Motion unanimously approved.

**STATE OF MICHIGAN COUNTY OF WAYNE  
CHARTER TOWNSHIP OF CANTON ORDINANCE NO. 19-03  
AN ORDINANCE AMENDING ARTICLES 6.00 AND 8.00 OF APPENDIX A - ZONING,  
OF THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF CANTON,  
MICHIGAN WHICH AMENDS THE ZONING DISTRICT BOUNDARIES ON THE  
ZONING MAP AND THE APPLICABLE AREA OF THE CORPORATE PARK  
OVERLAY DISTRICT.**

THE CHARTER TOWNSHIP OF CANTON ORDAINS:

PART I.

ARTICLE 8.00 – ESTABLISHMENT OF ZONING DISTRICTS AND MAP

Pursuant to Section 27.07 of Appendix A – Zoning, the zoning map is hereby amended by changing the zoning of parcel nos. 103-99-0001-003, 138-99-0004- 000, 133-99-0001-001, 133-99-0001-002, 133-99-0001-003, 133-99-0002-000, 133-99-0004-000, 133-99-0006-000, 133-99-0007-000, 133-99-0009-000, and

133-99-0010-000 from C-3, Regional Commercial to R-6, Single-Family Attached Residential and C-3, Regional Commercial Districts as shown on the attached zoning map, and further subject to the Voluntary Statement of Conditions attached hereto.

PART II. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART III. Savings Clause.

The amendment of the Canton Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired, or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the Canton Code of Ordinances set forth in this Ordinance.

PART IV. Repealer.

All other Ordinances or part of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

PART V. Publication.

The Clerk for the Charter Township of Canton shall cause the ordinance to be published in the manner required by law.

Part VI. Effective Date.

A public hearing having been held hereon pursuant to the provisions of Section 103 of Act 110 of the Public Acts of 2006, as amended, the provisions of this Ordinance shall be published within fifteen (15) days of its adoption of publications of a notice in a newspaper circulated in Canton Township stating the date of enactment and effective date, a brief statement as to its regulatory effect and that a complete copy of the Ordinance is available for public purchase, use and inspection at the office of the Township Clerk during the hours of 8:30 AM to 4:30 PM, Local Time. The provision of this Ordinance shall become effective seven (7) days after its publication.

CERTIFICATION

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 10<sup>th</sup> day of September, 2019, and was ordered to be given publication in the manner required by law.

Michael Siegrist, Clerk

Introduced: August 27, 2019

Adopted: September 10, 2019

Published: September 19, 2019  
Effective: September 26, 2019

**General Calendar:**

**Item G-1. Consider approval of a twenty-four month extension to the existing contract with LiquiForce Services for as-needed Sanitary Sewer Repair Services.**

Motion by Siegrist supported by Slavens to approve a twenty-four month extension to the existing contract with LiquiForce Services for an annual amount not-to-exceed \$250,000 with an end date of December 31, 2021. Motion unanimously approved.

**Item G-2. Consider approval of waiving the purchasing policy and approve the emergency purchase of an on-board generator for Public Safety's Mobile Command Unit.**

Motion by Siegrist supported by Sneiderman to approve waiving the purchasing policy and approve the emergency purchase of one (1) Cummins Commercial Mobile 12,000 kilowatt diesel generator from American Generators Sales & Service, LLC, in the amount of \$16,099.37. Motion unanimously approved.

**Item G-3. Consider approval a request to award the general contractor bid and auxiliary services for construction of Fire Station #2, and an Associated 2019 Fire Budget Amendment.**

Motion by Siegrist supported by Sneiderman to approve awarding the bid for General Contractor of Fire Station #2 to The Dailey Company in the total amount of \$6,355,000, which includes \$520,700 in contingencies for construction, traffic signal, and winter conditions. (1 of 4) Motion unanimously approved.

Motion by Siegrist supported by Anthony to approve auxiliary services to DTE for electrical service, not to exceed \$50,000; to the Mannik & Smith Group for asbestos removal and construction testing, not to exceed \$60,000; and to Partners in Architecture for a contract amendment, in the amount of \$35,045. (2 of 4). Motion unanimously approved.

Motion by Siegrist supported by Sneiderman to approve the following Amendment to the 2019 Fire Budget: (3 of 4). **Increase Revenues:** 206-000-695 Fund Balance Appropriation \$5,882,404; **Increase Expenditures:** 206-336-50.970\_0020 Capital Outlay Buildings \$6,500,045; **Decrease Expenditures:** 206-336-50.999 Transfer to Fund Balance \$617,641. Motion unanimously approved.

Motion by Siegrist supported by Sneiderman to the following auxiliary service expenses in the 2020 Fire Budget for TBD vendors as follows: network and phones not to exceed \$25,000, appliances not to exceed \$15,000 and furnishings not to exceed \$40,000. (No financial impact on this RBA.) (4 of 4). Motion unanimously approved.

**Additional Public comment was held.**

**Other: None**

**Adjourn:** Motion by Anthony, supported by Sneideman to adjourn at 7:28 p.m. Motion unanimously.

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Michael A. Siegrist, Clerk

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Pat Williams, Supervisor

**Charter Township of Canton Board  
Proceedings – September 17, 2019**

A regular study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, September 17, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance to the Flag.

**Roll Call**

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams

Members Absent: None

Staff Present: Barb Brouillette, Sarah Clay, Kerreen Conley, HR Manager, Director Hohenberger, Director – Public Safety – Meier, Brad Sharp, Director Jade Smith, Director Wendy Trumbull

Guest: Robin Bennett, Canton resident

**Adoption of Agenda**

Motion by Anthony, supported by Sneideman to approve the agenda as amended to add a closed session at the end of the Study Session. Motion carried unanimously.

**STUDY SESSION:**

**TOPIC 1: Americans with Disabilities Act (ADA) Transition Plan**

Presentation by Kerreen Conley, ADA Coordinator of the Canton Township ADA Plan.

**TOPIC 2: Capital Improvement Plan Presentation**

Presentation by Director Trumbull of the Capital Improvement Plan.

Public Comment was held

Motion by Siegrist, supported by Anthony to move from open session to closed session at 8:00 pm under section 8(h) of the Open Meetings Act for the purpose of discussion of a confidential legal opinion. Motion carried unanimously.

Motion by Anthony, supported by Sneideman to move from closed session to open session at 8:39 pm. Motion carried unanimously.

**OTHER:** None

**ADJOURN:** Motion by Siegrist, supported by Anthony to adjourn at 8:39 p.m. Motion carried unanimously.

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**Michael A. Siegrist, Clerk**

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**Pat Williams, Supervisor**



**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: September 24, 2019**

**AGENDA ITEM: PH-1**

**ITEM: Public Hearing and approval of Millage Rates for December 1, 2019  
Tax Levy**

**PRESENTER:** Wendy Trumbull, Finance & Budget Director

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY:** The Township Board is required to hold a Public Hearing on the proposed December 1, 2019 millage rates. The 2019 millage rates must be certified to Wayne County by September 30, 2019.

The millage rates requested are required to balance the FY 2020 budget. The combined millage rates of 12.3351 mills for the December 1, 2019 levy is a reduction of .0149 mills from 2018. This reduction is the result of the Headlee Amendment rollback to the Roads Millage.

**BACKGROUND:**

As a Charter Township, Canton is authorized to levy 5.00 mills for general operations. Due to the taxing limitations of the 1978 "Headlee Amendment" to the Michigan Constitution and the effect of Proposal A legislation in 1994, the Charter millage limit was reduced to 4.0985 mills. Since 1994, the authorized millage rate has been further reduced to 3.7137 for the general operations of the Township, excluding Fire and Police. The proposed millage of 1.4760 is 2.2377 mills below the maximum the Township could levy without a vote of the citizens.

The Fire and Police Fund are supported almost entirely by the special assessment millages that were approved by the voters in 1975 and 1977. The Charter Township's special assessment millage for Police and Fire are not restricted by the "Headlee Amendment" and Proposition A. The voters authorized the Township to levy the necessary funds to provide for the operation of the Public Safety Departments in addition to the general operating millage.

On August 7, 2018, the voters approved ballot language authorizing the Township to levy 1.45 mills for the purpose of paying the costs of maintaining, improving, rehabilitating, and reconstructing State & County roads within the Township. Due to the Headlee Amendment, this millage has been reduced from 1.45 to 1.4351 for the 2019 tax levy.

**STRATEGIC PLAN/GOALS:** Provide for annual revenue requirements for General, Fire and Police Funds.

**ACTION REQUESTED:** To approve resolution setting the millage rates for the December 1, 2019 tax levy. These millage rates are the subject of this Public Hearing.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Establish tax millage rates for FY 2020 General, Fire and Police Fund budgets.

**IMPLEMENTATION PLAN:** A Notice of the Public Hearing on the tax rates was published as required on the Canton website on September 12, 2019 and in the Associated Newspaper of Michigan on September 12, 2019.

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to open the Public Hearing on the millage rates for the December 1, 2019 tax levy.

I move to close the Public Hearing.

I move that the millage rates to be levied by Canton Township on December 1, 2019 be set as follows:

Charter Mills (General Fund)	1.4760
Fire Protection Special Assessment	3.7480
Police Protection Special Assessment	5.6760
Roads Assessment	<u>1.4351</u>
Total	12.3351

**ATTACHMENTS:**

2019 Tax Rate Request Form  
Tax Millage Changes

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** September 24, 2019

**AGENDA ITEM # C-1**

<b>ITEM:        Implementation of the ADA Transition Plan</b>
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**PRESENTER:** Kerreen Conley, Human Resources Manager

**INDIVIDUALS IN ATTENDANCE:**     None Anticipated

**EXECUTIVE SUMMARY:** The Township has developed an ADA Transition Plan identifying the deficiencies or barriers in Canton Township’s policies, procedures, practices and physical assets that limit accessibility to individuals with disabilities. This ADA Transition Plan sets forth steps necessary to remove accessibility barriers to bring Canton Township in compliance with ADA regulations.

**BACKGROUND INFORMATION:** Canton Township has spent the past several years doing a self-evaluation and developing an Action Plan to address deficiencies throughout Township owned facilities and access to service, programs and activities. Meetings have been held with the public and the Accessibility Advisory Committee to solicit input from those with disabilities. The final product is the ADA Transition Plan which was presented to the Board during the September 17<sup>th</sup>, Study Session and is available on the Canton Township website.

**STRATEGIC PLAN/GOALS:** To make Canton Township a barrier free community.

**ACTION REQUESTED:** Adoption of the ADA Transition Plan.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Financial impact of the implementation of this plan will be seen in the future CIP’s.

**IMPLEMENTATION PLAN:** ADA Transition Plan projects will be found in the CIP during the coming years.

**FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION:**    **Approval**

**SUPERVISOR'S RECOMMENDATION:**        **Approval**

**MODEL RESOLUTION:** I move to adopt the ADA Transition Plan which will serve as a road map to bring Canton Township in compliance with ADA regulations, making it a barrier free community.

**ATTACHMENTS:** ADA Transition Plan (dated 3/1/19) is found on the Canton Township website (On-line).

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** September 24, 2019

**AGENDA ITEM #G-1**

**ITEM: Consider Approval of the Ford-Canton Center Office Building Site Plan**

**PRESENTER:** Jade Smith, Municipal Services Director

**INDIVIDUALS IN ATTENDANCE:** Mohammad Siddique (Anamta Engineering)

**EXECUTIVE SUMMARY:** The applicant proposes to construct a 4,000-sq. ft. professional and business office building on a vacant site located on the west side of Canton Center Road, just north of Maben Road and Fellows Creek. One entrance drive is proposed. The site is zoned C-2, Community Commercial, and professional and business offices are permitted uses in the C-2 district. Medical office is not permitted because there is not sufficient parking and the building does not have an elevator, which is a requirement for medical office buildings pursuant to the Americans with Disabilities Act.

**BACKGROUND AND ANALYSIS:**

**Location.** West side of Canton Center Road, north of Maben Road and Fellows Creek.

**Existing Zoning:** C-2, Community Commercial (Central Business District Overlay)

**Net Acres:** 0.78 acres

**Existing Land Use:** Vacant

**Surrounding Zoning and Land Uses:**

**North** – C-2, Business/professional office use

**South** – C-2 (Central Business District Overlay), Professional office use

**East** – C-2 (Central Business District Overlay), Automobile service station and Restaurant uses

**West** – R-4, Single-family residential use

**Comprehensive Plan:** Community Shopping

**Business/Professional Office Land Use.** A business/professional office use is proposed for the site, which is a permitted use in the C-2 zoning district. However, medical office is not permitted because the building does not have an elevator and the Americans with Disabilities Act (ADA) requires an elevator for a medical office use. The plans state that there will not be a medical office use.

**Schedule of Regulations.** The site complies with the setback requirements of the Zoning Ordinance, with the following exceptions:

- **Parking Lot Front Yard Setback.** Section 6.10(D), footnote (c) of the Zoning Ordinance prohibits parking within the required 50-foot front yard setback and the parking lot is proposed to have a front yard setback of 20 feet. Section 6.10(E)(3) allows the Planning Commission to permit parking in the front yard when it can be demonstrated that the elimination of parking in the front yard is not practical. Sheet 3 of the site plan includes a written request to the Planning Commission for a front yard parking setback modification. Based on the size and triangular configuration of the site, as well as the required setback from Fellows Creek, the Planning Commission permitted the parking lot to be located in the front yard with a setback of 20 feet from the road right-of-way.
- **Drainage Easement Setback.** Section 2.24(C) of the Zoning Ordinance requires a 25-foot minimum buffer measured from either the edge of the easement of a drain or the top of bank of the drain, whichever is greater. Although all structures are at least 45 feet from the top of the bank of the Fellows Creek drain, the driveway, building, and western sidewalk are less than 25 feet from the Wayne County drain easement, which is 80 feet wide. At its meeting on September 12, 2019, the Zoning Board of Appeals approved a variance from Section 2.24(C) of the Zoning Ordinance to allow the proposed building, driveway, and sidewalk to be located in the drain easement as shown on the site plan, based on the findings that the location of the Fellows Creek drain is a practical difficulty that prevents the use of the property for the permitted purpose and renders conformity with the Zoning Ordinance unnecessarily burdensome.

**Parking.** The site has sufficient parking for a business/professional office use (i.e., 16 spaces, calculated at 1 space per 250 sq. ft. for the 4,000-sq. ft. building). However, there is not sufficient parking for a medical office use and the plans state that there will not be a medical office use.

**Loading.** Section 4.02(B)(7) of the Zoning Ordinance requires 1 loading space but allows the Planning Commission to modify the loading requirements upon making a determination that another standard would be more appropriate because of the number or type of deliveries experienced by a particular business or use. Sheet 3 of the site plan includes a written request to the Planning Commission to waive the loading space requirement. Based on the typical deliveries of a general office use (e.g., UPS, FedEx, furniture and equipment deliveries, etc.), the Planning Commission approved the requested modification to the loading space requirement based on the building size and use.

**Landscaping and Screening.** The landscaping meets the requirements of the Zoning Ordinance. The ground mechanical equipment will be located in the rear of the building and screened on 3 sides, and the rooftop mechanical equipment will be concealed by a parapet wall. Although the site is located in the Central Business District (CBD) Overlay, the Planning Commission did not recommend a garden wall or right-of-way light fixtures for this site because of its location on the far north end of the CBD Overlay. For reference, the carwash and oil change business directly east of the site on Canton Center Road is also in the CBD Overlay and does not include a garden wall and right-of-way light fixtures.

**Access Management.** The site plan includes a reciprocal joint access easement on the north side of the parking lot aisle for a potential future access to the site to the north. If land uses change in the future, the joint access will also provide for joint parking opportunities.

**Architecture and Building Design.** The architectural plans submitted comply with Section 26.06 of the Zoning Ordinance, including showing the required 50% brick/masonry.

**Signs.** Pursuant to Section 6A.15 of the Zoning Ordinance, the ground sign is at least 10 feet from the right-of-way and driveway, is not more than 6 feet in height, and is not more than 24 sq. ft. in area.

**Trash Removal.** In lieu of a dumpster, which is not necessary for a 4,000-sq. ft. business/professional office building, the applicant proposes a portable rollaway bin to be stored in the generator room inside the building on the first floor. A sidewalk is proposed from the rear of the building to the front of the building, which will also allow the rollaway bin to be stored in the rear of the building.

**Lighting.** The building-mounted and pole-mounted light fixtures comply with the placement and illumination standards of Section 2.13 of the Zoning Ordinance.

- **Community Planner's Recommendation:** Approval of the site plan for the professional and business office building on parcel no. 036-01-0016-701 as recommended by the Planning Commission, which includes the setbacks from the Fellows Creek drain easement approved by the ZBA.
- **Planning Commission Recommendation:** At its meeting on August 5, 2019, the Planning Commission voted 7-0 to recommend approval of the Ford-Canton Center Office Building Site Plan on parcel no. 036-01-0016-701, including a 20-foot front yard setback for the parking lot and a waiver from the loading space requirement, subject to ZBA approval of the setbacks from the Fellows Creek drain easement pursuant to Section 2.24(C) of the Zoning Ordinance.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Approve the Ford-Canton Center Office Building Site Plan on parcel no. 036-01-0016-701, as recommended by the Planning Commission, which includes the setbacks from the Fellows Creek drain easement approved by the ZBA.

**BUDGET IMPLICATION & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** N/A

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN

**Approval of the Site Plan for a Business/Professional Office Building  
(Ford-Canton Center Office Building)**

**WHEREAS,** the Project Sponsor has requested site plan approval for a business/professional office building to be located on parcel 036-01-0016-701, located on the west side of Canton Center Road and north of Maben Road, pursuant to the information and plans provided; and,

**WHEREAS,** the Planning Commission reviewed the request for site plan approval and voted 7-0 to recommend approval of the site plan, including a 20-foot front yard setback for the parking lot and a waiver from the loading space requirement, subject to ZBA approval of the setback variances from the Fellows Creek drain easement;

**WHEREAS,** the Zoning Board of Appeals approved the setback variances from the Fellows Creek drain easement proposed on the site plan recommended for approval by the Planning Commission;

**WHEREAS,** the Township Board has reviewed the proposed site plan and determines the proposal to be consistent with the Zoning Ordinance regulations and development objectives subject to any conditions described in the analysis and recommendation attached hereto and made a part hereof.

**NOW THEREFORE BE IT RESOLVED,** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for the Ford-Canton Center Office Building on parcel 036-01-0016-701, subject to any and all applicable state and local development regulations.

**ATTACHMENTS:**

1. Planning Commission minutes
2. Zoning Map
3. Site Plan

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: September 24, 2019**

**AGENDA ITEM #G-2**

**ITEM: Consider Approval of the Grandview-South Planned Development District Amendment (Amendment to Grandview Estates Planned Development District) and Preliminary Site Plan**

**PRESENTER:** Jade Smith, Municipal Services Director

**INDIVIDUALS IN ATTENDANCE:** Joe Skore (Pulte) and Matthew Bush, P.E. (Atwell)

**EXECUTIVE SUMMARY:** Grandview-South is a proposed PDD of 222 detached condominiums on 76.59 net acres (2.90 units per net acre), located on the north side of Mott Road between Denton Road and Barr Road. Grandview-South is a proposed amendment to Grandview Estates PDD located directly north, and Grandview-South will connect directly to Grandview Estates via Cranston Road and Bingham Road. The only other entrance is proposed on Mott Road on the south part of the site, located about 1,000 feet west of Denton Road. The project sponsor proposes to pave Mott Road from Denton Road to the southern entrance of the development.

Each Planned Development District is required to demonstrate definite benefits to the community. The project sponsor proposes several definite benefits, which include the following: paving approximately 1,100 feet of Mott Road from the development entrance to Denton Road; maintaining 31.6% of the site (24.2 acres) as open space, which exceeds the 25% open space minimum; preserving approximately 400 trees that are either protected or landmark trees; and providing two (2) 1-year memberships to the Summit for each of the 222 units.

**BACKGROUND:**

**Location.** North of Mott Road, between Denton Road and Barr Road.

**Existing Zoning:** R-3, Single Family Residential

**Net Acres:** 76.59 acres

**Existing Land Use:** Vacant

**Surrounding Zoning and Land Uses:**

**North** – R-3; Grandview Estates PDD site condominium

**South** – Van Buren Township R-2A, C-1, and C-2; Single-family residences

**East** - R-1 and RR, Single-family residences and agricultural

**West** – RA and R-1; Single-family residences

**Comprehensive Plan:** Medium-Low Density Residential (up to 3 dwelling units per acre)

**Traffic Impact.** A Traffic Impact Study (TIS) has been submitted by Pulte. The TIS



projects that the 2025 average daily traffic (ADT) on Mott Road will be 870 trips; however, we have concerns that the projected 2025 ADT could be too low based on the trip distribution percentage from both Grandview developments and/or the ITE land use codes used in the TIS. Because of concerns that the ADT on Mott Road could exceed 1,000 trips in 2025, the applicant has proposed to pave approximately 1,100 feet of Mott Road from the Grandview-South entrance to Denton Road. Therefore, we recommend that this segment of Mott Road be paved in accordance with Wayne County standards. The TIS was recently reviewed by Wade Trim, the Township's transportation engineering consultant. While we recommend that the applicant satisfactorily address the concerns of Wade Trim prior to Final Site Plan review; any off-site traffic concerns of Wade Trim are subject to Wayne County requirements. At its meeting on September 9, 2019, the Planning Commission held a public hearing and discussed concerns with traffic speeds within the development. As a result, the Planning Commission approved a condition that the applicant address its traffic speed concerns prior to Final Site Plan review. The applicant is in the process of redesigning some road alignments to address this condition and reduce vehicle speeds.

**Schedule of Regulations and Modifications.** The following modifications to Zoning Ordinance requirements are proposed for Grandview-South: front yard setbacks (reduced from 25 ft. to 20 ft.), rear yard setbacks (reduced from 35 ft. to 30 ft. for Units 279 and 391-395 only), and wetland setbacks (Units 357-361 and 388-393 only). The plans and PD Agreement include a complete and accurate Schedule of Regulations and Modifications. Grandview-South is consistent with the development guidelines of Grandview Estates, except that the front yard setbacks in Grandview Estates are 25 feet and the rear yard setbacks for Units 279 and 391-395 are 30 feet. Also, Grandview-South is a detached condominium development whereas Grandview Estates consists of homes on individual lots.

**Access Management.** Two (2) roads in Grandview Estates (Cranston and Bingham) will extend into Grandview-South and provide access to all of the units in Grandview South. A new road is also proposed to connect to Mott Rd., which will provide access to Mott Rd. from both Grandview Estates and Grandview-South. A road stub is proposed on the east side of the site that abuts a large undeveloped parcel to the east. Sidewalks are proposed along all road frontages, including the adjacent frontages of Barr Rd. and Mott Rd. To enhance pedestrian accessibility of the site to and from Barr Rd., a connecting sidewalk between the west side of Cranston Rd. and the east side of Barr Rd. was recently added south of Unit 277.

**Lighting.** A light pole was recently added on the west side of Cranston Road (south of Unit 277) where the sidewalk connects to the sidewalk on the east side of Barr Road. Also, light poles have been recently added between Units 303 and 304 and between Units 295 and 296 where the sidewalks connect to the open space.

**Natural Features.** Due to proposed grading and filling in wetland areas, the applicant must obtain approval from the Michigan Department of Environment, Great Lakes, and Energy (EGLE), which was formerly the MDEQ. Many wetland areas will be preserved, and many regulated trees and landmark trees will be preserved.

**Landscaping.** The landscape plan complies with the Zoning Ordinance with the exception of a few minor modifications. Any additional landscape details or requirements will be satisfied prior to Final Site Plan review.

**Architecture.** Because Grandview-South is a proposed amendment to Grandview Estates PDD, the applicant proposes the same home models approved for Grandview Estates. The house models approved in the PDD Agreement for Grandview Estates (Abbeyville, Bayport II, and Bedrock) have less than the 50% brick/masonry required by Section 26.06 of the Zoning Ordinance. However, each model in Grandview Estates has at least 35% masonry and corner unit side elevations which face the street must be brick to the top of the first floor and include windows on the street side so there is not a blank wall to the street.

**Fiscal Impact.** The narrative provided by the project sponsor states that the homes will have an average estimated value of \$385,000. Our initial calculations of the tax revenues and budget expenditures indicate a relatively neutral impact on the General Fund, and positive impacts on the Library Fund, Police Fund, Fire Fund, and Road Improvement Fund.

**PD Agreement.** Grandview-South is a proposed amendment to the Grandview Estates PDD. Therefore, Grandview-South will incorporate the same terms as the existing Grandview Estates PDD Agreement, including the First Amendment that was approved in 2017.

**Road Names.** The proposed road names have recently been revised so that none of the road names will be the same or sound similar to existing road names in the township.

- **Community Planner's Recommendation:** Approval of the Planned Development District amendment based upon the site plan and definite benefits identified in the PDD amendment, and approval of the Preliminary Site Plan, subject to the recommendations above and the conditions of approval recommended by the Planning Commission at its meeting on September 9, 2019.
- **Planning Commission Recommendation:** At its meeting on September 9, 2019, the Planning Commission voted 7-0 to recommend approval of the Grandview-South PDD Amendment and Preliminary Site Plan located on tax parcel nos. 124-99-0001-701, 124-99-0002-000, 124-99-0003-005, 124-99-0004-000, and 124-99-0010-000, as provided in the Planned Development Agreement and plan documents, subject to the conditions that the landscape plan details and requirements be satisfied prior to Final Site Plan review, that Mott Road be paved from Denton Road to the development entrance in accordance with Wayne County standards, and that the applicant proposes traffic calming measures on the site plan prior to Final Site Plan review.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Approve the Grandview-South Planned Development District Amendment and Preliminary Site Plan on tax parcel nos. 124-99-0001-701, 124-99-0002-000, 124-99-0003-005, 124-99-0004-000, and 124-99-0010-000, as provided in the Planned Development Agreement and plan documents, subject to the conditions recommended by the Planning Commission.

**BUDGET IMPLICATION & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** N/A

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN

**Approval of the Planned Development District Amendment and Preliminary Site Plan for Grandview-South**

**WHEREAS,** the Project Sponsor has requested approval of a Planned Development District amendment for Grandview-South and Preliminary Site Plan approval for Grandview-South, located on the north side of Mott Road between Denton Road and Barr Road and directly south of Grandview Estates; and,

**WHEREAS,** the Planning Commission reviewed the Planned Development District amendment and Preliminary Site Plan and voted 7-0 to recommend approval of the requests, with conditions, as they meet the criteria for a planned development, result in definite benefits to the community, and comply with the site design requirements of the Zoning Ordinance;

**NOW THEREFORE BE IT RESOLVED,** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Grandview-South Planned Development District amendment and approve the Preliminary Site Plan of Grandview-South on tax parcel nos. 124-99-0001-701, 124-99-0002-000, 124-99-0003-005, 124-99-0004-000, and 124-99-0010-000, as proposed in the Planned Development Agreement and plan documents, subject to the conditions recommended by the Planning Commission on September 9, 2019 and subject to all applicable state and local development regulations.

**ATTACHMENTS:**

1. Planning Commission Minutes
2. Zoning Map
3. Preliminary Site Plan
4. PDD Plan and Agreement

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** September 24, 2019

**AGENDA ITEM #G-3**

**ITEM: Consider Approval for Liberty Fest 5-year contract for sound and lights**

**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:**

In an effort to maintain the high quality of stage sound and light production at Canton's Annual Liberty Fest, a formal invitation to bid on this service for a 5-year term was shared with the public in July of 2019. Three bids were received. Based on this pricing and positive previous experience with the vendor, Leisure Services would like to enter into a 5-year contract with Production Assets to supply the Festival's evolving sound and staging needs.

The terms of this request is to approve a 5-year contract with options for auto-renewal upon mutual parties' agreement, with an annual opt-out clause. Terms of services will be re-evaluated post-event each year.

**BACKGROUND:**

Canton Township has contracted with Production Assets for many different events and rentals, including the Annual Liberty Fest for the last 6 years, and has been impressed with their with reliability, professionalism, current equipment and technology, and their skilled and knowledgeable staff. Because of prior agreements, Production Assets currently has a W-9 form and recent Certificate of Insurance on file.

**Results of the Request for Proposal are as follows:**

<b>VENDOR</b>	<b>ADDRESS</b>	<b>PHONE</b>	<b>QUOTE</b>
Corporate Live	4720 44 <sup>th</sup> St SE, Ste B., Kentwood, MI 49512	616-881-3480	\$24,758.00
Production Assets LLC	8075 Faussett Rd, Fenton, MI 48430	810-513-7041	\$12,500.00
Major Group LLC	33717 Woodward Ave Ste 331, Birmingham, MI 48009	248-613-8322	\$12,500.00

**STRATEGIC PLAN/GOALS:** Provide Consistent High Quality Services  
Fiscal Responsibility

**ACTION REQUESTED:** Award a 5-year service contract with the annual option to auto-renew for Liberty Fest sound and light technical support, with: Production Assets LLC, 8075 Faussett Rd, Fenton, MI 48430

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds will be available in Account No. 101-756-47.801\_0070 – Contracted Services, pending formal adoption of the 2020 Annual Budget.

**IMPLEMENTATION PLAN:** Upon Board approval, a contract will be signed and Production Assets will be contacted.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to authorize the 5-year Liberty Fest Sound and Lights service contract with: Production Assets in the amount of \$12,500.00; with funds to be paid from Account # 101-756-47.801\_0070 – Contracted Services.

**ATTACHMENTS:**

ATTACHMENT A: Liberty Fest RFP  
ATTACHMENT B: Liberty Fest Contract  
ATTACHMENT C: COI  
ATTACHMENT D: W9

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** September 24, 2019

**AGENDA ITEM #G-4**

**ITEM: Consider Waiving the Bidding Process and Approve the Purchase of (20) Body  
Armor Vests**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:** n/a

**EXECUTIVE SUMMARY:** The Police Department is requesting to purchase 20 Armor Express Razor Level II vests from On Duty Gear, LLC, in the amount of \$15,480. This vest is an upgrade from the current Michigan state bid model Vortex II, providing additional protection and comfort for officers. The cost of the upgrade is \$120 per unit. All body armor purchased is eligible for a 50% federal grant reimbursement.

**BACKGROUND INFORMATION:** The department annually purchases new and replacement vests as needed. This year, the state removed this upgraded model option from the state bid Vortex II, but On Duty Gear is honoring the last state bid price listed at \$774 per unit.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Approve waiving the bidding process and purchase 20 Armor Express Razor Level II vests from On Duty Gear, LLC, in the amount of \$15,480.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds for this purchase will be allocated from the 2019 Police Uniform-Capital Account #207-301-50.767\_0006, with a 50% federal grant reimbursement to follow.

**IMPLEMENTATION PLAN:** n/a

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approve

**SUPERVISOR'S RECOMMENDATION:** Approve

**MODEL RESOLUTION:** I move to approve waiving the bidding process and purchase 20 Armor Express Razor Level II vests from On Duty Gear, LLC, in the amount of \$15,480.

**ATTACHMENTS:** Attachment A – On Duty Gear, LLC Price Quote

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** September 24, 2019

**AGENDA ITEM #G-5**

**ITEM: Consider Approving the Purchase of One Fire Extinguisher Training System**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:** n/a

**EXECUTIVE SUMMARY:** The Fire Department is requesting to purchase a Bulls Eye Fire Extinguisher Training System in the amount of \$14,999.95, from Phoenix Safety Outfitters. Phoenix was the lower of two bids received during the Township's advertised bidding process.

**BACKGROUND INFORMATION:** The Fire Prevention Unit is requesting this training system as a method of providing enhanced training for individuals learning to keep their homes and/or businesses safe.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Approve the purchase of one Bulls Eye Fire Extinguisher Training System in the amount of \$14,999.95 from Phoenix Safety Outfitters utilizing funds in the 2019 Fire Budget.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds for this purchase are budgeted in the 2019 Fire Capital Outlay Machinery & Equipment Account #206-336-50.970\_0030.

**IMPLEMENTATION PLAN:** n/a

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approve



**SUPERVISOR'S RECOMMENDATION:** Approve

**MODEL RESOLUTION:** I move to approve the purchase of one Bulls Eye Fire Extinguisher Training System in the amount of \$14,999.95 from Phoenix Safety Outfitters.

**ATTACHMENTS:** Attachment A – Phoenix Safety Outfitters Price Quote

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** September 24, 2019

**AGENDA ITEM #G-6**

**ITEM: Consider Waiving the Bidding Process and Approve the Purchase of  
McGrath Video Laryngoscopes and Blades**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:** n/a

**EXECUTIVE SUMMARY:** The Fire Department is requesting to waive the bidding process and purchase seven McGrath EMS Video Laryngoscopes and assorted blades in the amount of \$16,817.96 from Stryker, the sole-source provider of this equipment.

**BACKGROUND INFORMATION:** The Fire Department tested two types of video laryngoscopes this year and preferred the features, accuracy and flexibility of the McGrath EMS units. The McGrath EMS Video Laryngoscopes provide enhanced medical treatment for the patient and safety for the firefighter.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Approve waiving the bidding process and approve the purchase of seven McGrath EMS Video Laryngoscopes and assorted blades in the amount of \$16,817.96 from Stryker, the sole-source provider of this equipment

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds for this purchase are budgeted in the 2019 Fire Capital Outlay Machinery & Equipment Account #206-336-50.970\_0030.

**IMPLEMENTATION PLAN:** n/a

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approve

**SUPERVISOR'S RECOMMENDATION:** Approve

**MODEL RESOLUTION:** I move to approve waiving the bidding process and approve the purchase of seven McGrath EMS Video Laryngoscopes and assorted blades in the amount of \$16,817.96 from Stryker, the sole-source provider of this equipment.

**ATTACHMENTS:** Attachment A – Stryker Price Quote  
Attachment B – Sole-Source Provider Letter

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** September 24, 2019

**AGENDA ITEM #G-7**

**ITEM: Consider Waiving the Bidding Process and Approve the Purchase of One Zoll Heart Monitor/Defibrillator**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:** n/a

**EXECUTIVE SUMMARY:** The Fire Department is requesting to purchase one X Series Zoll Heart Monitor/Defibrillator in the amount of \$33,976.84 from Zoll Medical Corporation. This model will match the department's current fleet of monitor/defibrillators, proving for seamless use and maintenance. Zoll is a sole-source provider of this unit and includes a five-year warranty.

**BACKGROUND INFORMATION:**

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Approve the purchase of one X Series Zoll Heart Monitor/Defibrillator in the amount of \$33,976.84 from Zoll Medical Corporation, the sole-source provider of this unit.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds for this purchase are budgeted in the 2019 Fire Capital Outlay Machinery & Equipment #206-336-50.970\_0030.

**IMPLEMENTATION PLAN:** n/a

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approve

**SUPERVISOR'S RECOMMENDATION:** Approve

**MODEL RESOLUTION:** I move to approve the purchase of one X Series Zoll Heart Monitor/Defibrillator in the amount of \$33,976.84 from Zoll Medical Corporation, the sole-source provider of this unit.

**ATTACHMENTS:** Attachment A – Zoll Medical Corporation Price Quote