

**Charter Township of Canton
Board Proceedings – July 13, 2021**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, July 13, 2021 virtually. Supervisor Graham-Hudak called the meeting to order at 6:01 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens & Sneiderman
All members stated their location is Canton Township

Members Absent: None

Staff Present: Director Hohenberger, Director Smith, Director Trumbull, Director Baugh, Director Stoecklein

Adoption of Agenda:

Motion by Sneiderman, supported by Foster to adopt the agenda as amended adding Item G-7. Motion carried unanimously by roll call vote.

Approval of Minutes:

Motion by Siegrist supported by Sneiderman to approve the June 22, 2021 Board minutes as presented. Motion carried unanimously by roll call vote.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens supported by Sneiderman to approve the payment of bills as presented. Motion carried unanimously by roll call vote.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF July 13, 2021		
101	GENERAL FUND	932,939.79
204	ROADS FUND	291,075.05
206	FIRE FUND	505,135.12
207	POLICE FUND	950,272.75
208	SUMMIT OPERATING (General)	71,149.47
219	STREET LIGHTING	21,012.57
230	CABLE TV FUND	12,476.29
246	TWP (COMMUNITY) IMPROVEMENT	60,656.33
248	DDA - CANTON	43,024.67
261	E-911 UTILITY	474.12
265	ORGANIZED CRIME - DRUG ENFORCEMENT	45,725.92
274	CDBG	10,307.72

276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	14,985.66
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	29,367.75
592	WATER & SEWER FUND	518,741.32
596	SOLID WASTE	96,597.26
661	FLEET	414,976.29
701	TRUST & AGENCY FUND	16,495.85
702	CONSTRUCTION ESCROW	3,753.49
736	POST EMPLOYMENT BENEFITS	0.00
852	SPECIAL ASSESSMENT DEBT	111,869.39
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
		0.00
TOTAL - ALL FUNDS		4,151,036.81

Director Smith promoted John Selmi – Public Works Manager and John Szlinis – Project and Facilities Service Manager to panelist and introduced them to the board.

Presentation:

- 1) Organizational assessment report presented by the Novak Consulting Group

Presented by Michelle Ferguson and Mark Olson

Item C-1. Consider Second Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances regarding JS3 Investments, LLC Rezoning

Motion by Siegrist, supported by Borninski to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance, which rezones tax parcel no. 71-050-99- 0009-003 from C-4, Interchange Service District and Central Business District Overlay to C-3, Regional Commercial District and Central Business District Overlay. Further, move to adopt and publish the second reading of the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones tax parcel no. 71-050-99-0009-003 from C-4, Interchange Service District and Central Business District Overlay to C-3, Regional Commercial District and Central Business District Overlay. Motion carried unanimously by roll call vote.

Item C-2. Consider the Purchase of a One-Year Extended Warranty for 800 MHz Radios

Motion by Siegrist, supported by Borninski to approve the purchase of a one-year extended warranty for 226 Motorola mobile and portable 800 MHz radios in the amount of \$18,851.50, from ComSource Inc., 41271 Concept Drive, Plymouth, Michigan, the local authorized repair vendor of Motorola products. Motion carried unanimously by roll call vote.

Item C-3. Request Approval of Email Office 365 Service Renewal

Motion by Siegrist, supported by Borninski to approve the renewal of Office 365 Email System licensing within the Township's Office 365 email installation in an amount not to exceed \$27,000. Motion carried unanimously by roll call vote.

Item C-4. Consider Approval of Solarwinds Software Contract Renewal for Annual Maintenance and Technical Support

Motion by Siegrist, supported by Borninski to authorize the payment to Solarwinds for the Solarwinds annual software maintenance fees and upgrades, for a total cost not-to-exceed of \$13,620.00. Motion carried unanimously by roll call vote.

Item G-1. Consider Special Land Use and Site Plan for Automobile Filling/Multi-Use Station (Barbat)

Motion by Siegrist, supported by Slavens to approve the resolution as presented for special land use and site plan for automobile filling/multi-use station.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Special Land Use and Site Plan for Barbat Automobile Filling/Multi-Use Station

WHEREAS, the Project Sponsor has requested special land use approval and site plan approval for an automobile filling/multi-use station on parcel no. 71-047-99-0006-001 at 41350 Ford Road; and

WHEREAS, the Planning Commission reviewed the request and applicable criteria and voted 8-1 to recommend approval, with conditions, as the request meets the criteria of special land use approval in Section 27.03(C) of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the special land use and site plan for an automobile filling/multi-use station on parcel no. 71-047-99-0006-001 at 41350 Ford Road, as the request meets the Special Land Use and Site Plan criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to approval of the proposed access easement to the north, and approval by all state, county, and municipal agencies.

Motion carried unanimously by roll call vote.

Item G-2. Consider Approval of Low Bidder for the 2021 Tree Removal & Pruning Project To The Davey Tree Expert Co.

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of the proposed amendment to Appendix A–Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance, which rezones tax parcel no. 71-050-99-0009-003 from C-4, Interchange Service District and Central Business District Overlay to C-3, Regional Commercial District and Central Business District Overlay, and further move to table consideration of the amendment for a second reading on July 13, 2021. Motion carried unanimously by roll call vote.

Item G-3. Consider Reserving Funds for Property Owner Reimbursement for Landscaping Restoration for the Ridge Road Paving Project

Motion by Siegrist, supported by Slavens to approve the following budget adjustment:

Increase Revenues:		
403-000.695	Fund Balance Appropriation	\$7,500
Increase Expenditures		
403-446-02.970_0050	Capital Outlay Infrastructure	\$7,500

I move to approve reimbursement funds to Kirsten Waarala, the property owner at 6430 Ridge Road from the Capital Outlay Infrastructure fund. Motion carried unanimously by roll call vote.

Item G-4. Consider Approval for the Emergency Purchase Order Tent Rental at the Cady-Boyer Barn at Preservation Park

Motion by Siegrist, supported by Borninski to approve the following budget amendment:

Increase Revenue:		
101-000.698	Insurance Settlements	\$10,970
Increase Expense:		
101-803.930_0020	Maintenance & Repair Buildings and Additions	\$10,970

And further move to approve the emergency purchase order for the tent rental at Preservation Park to Canton Canopies, 8471 Ronda Drive, Canton MI 48187 in the amount of \$10,970 to be paid from Account #101-803.930_0020 HDC Maintenance and Repair Buildings and Additions. Motion carried unanimously by roll call vote.

Item G-5. Consider Approval of a Purchase Order Increase for the Owners Representative Reimbursable Expenses

Motion by Siegrist, supported by Sneiderman to approve the following budget amendment:

Increase Revenue:		
246-000.695	Fund Balance Appropriation	\$15,000
Increase Expenditures:		
246-261.801_0050	Comm. Imp Prof Service	\$15,000

And further move to approve a purchase order increase to PO# 2021-00000938 for the Owners Representative reimbursable expenses to Plant Moran Cresa, 27400 Northwestern Highway, Southfield MI 48034 in the amount of \$15,000 to be paid from account #246-261.801_0050 – Community Improvement Professional Services. Motion carried unanimously by roll call vote.

Item G-6. Consider Approval to Relocate Facilities Maintenance from Leisure Services to Municipal Services

Motion by Siegrist, supported by Slavens to approve the relocation of Facilities Maintenance from Leisure Services to Municipal Services. Motion carried unanimously by roll call vote.

Item G-7. Consider Approval of a Wage Increase for Leisure Services Part-Time, Seasonal and Variable Employees

Motion by Siegrist, supported by Sneiderman to approve a \$2.50 per hour wage incentive for all current and new hire Leisure Services and Facilities Maintenance positions in Levels A – 9 on the Part-Time/Seasonal/Variable Wage Scale effective July 25, 2021 through December 31, 2021. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Borninski to approve a referral incentive to any current Canton Township employee who recruits a Part-Time/Seasonal/Variable employee in position Levels A – 9 on the Part-Time Wage Scale through December 31, 2021, to receive \$100 per employee. To qualify for this incentive, the applicant must write the referring employee’s name on their application when they apply and work 250 hours within the first 6 months. Motion carried unanimously by roll call vote.

Additional Public comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting at 8:13 p.m. Motion carried unanimously by roll call vote.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor